

Visual Communication Rubric: PowerPoints as an example of visual communication (Work in Progress)
 Skidmore College 2019

| Scoring level/points > | | 0 Unacceptable | 1 Ineffective | 2 Acceptable | 3 Effective | 4 Outstanding | N/A |
|------------------------|---|---|--|--------------|--|--|--|
| MATERIALS | | | Appropriate template (if there is one); elements thoughtfully arranged; neutral background or if | | | | |
| LAYOUT | A | Obtrusive template; not neutral, motivated random; poor use of available slide space; aesthetically jarring image; appropriate oversight or miscalculation (e.g. widow/orphans major disproportion between size or placement of text and images, or use of an unsuccessful; random textual spacing; widow/orphans | | | Appropriate template (if there is one); elements thoughtfully arranged; uncrowded composition unless information density is being used to make an effective point; neutral background or if not neutral, motivated use; thoughtful integration of text and image; appropriate or occasionally effective integration of text and image; inoffensive colors or effective use of offensive colors; stylistic coherence; if minimalist, thoughtful and effective | Appropriate template (if there is one); elements thoughtfully arranged; uncrowded composition unless information density is being used to make an effective point; neutral background or if not neutral, warranted; nuanced integration of text and image; effective integration of text and image; thoughtful /expressive color use; stylistic coherence; if minimalist, thoughtful and effective | |
| | | | | | headers/captions/titles | Advancing understanding/ may provide new information/perspectives; high quality (unless lack of quality/clarity warranted); appropriately sized; appropriate number; details included to underscore points, if relevant; readable/self- | too large or small; few/too many; excessively detailed charts/graphs (|

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PRESENTATION

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|---------------------------------------|---|--|--|--|---|--|-----|
| | | unnecessary, confusing, showy, overused; jarring or overly dramatic transitions that call attention to themselves unless melodrama warranted | readability and/or disrupts pacing; distracting transitions but not overly dramatic or jarring except for effect | slide where appropriate; additive elements add meaning and/or clarity, judiciously used; non-distracting transitions | additive elements enhance the presentation and add meaning and/or clarity; logical/appropriate/non -distracting transitions | additive elements enhance the presentation and add meaning and/or clarity; none or extremely effective transitions | |
| CONTENT GUIDELINES AUDIENCE AWARENESS | F | Offensive (racist, sexist, homophobic, etc.); unaware of color blindness | Careless references to identity categories; unaware of color blindness | Nothing explicitly offensive, however content could be misconstrued; aware of color blindness | Demonstrates sensitivity to a diverse audience; aware of color blindness | Actively addresses a diverse audience; aware of color blindness | |

Explanation of terms:

- A. Layout how elements (images, text) appear on the slide; composition of elements on the slide; template (theme)
- B. Images clip art, photography, data visualization, stock photos, high art, moving images
- C. Text & Typeface/Font spelling, grammar, organization (bullets, etc.); for our purposes typeface/font used interchangeably; includes nature of font, point size, upper/lower -case, weight (bolding), color, italicization; expressive punctuation
- D. Technical elements use of technology in delivery; functioning of audio and moving image elements
- E. Sequence order of slides, transitions, additive elements
- F. Content Guidelines anticipates a diverse audience

Further terminology :

Transition = visual effect in between slides that signals a shift from one slide to the next (e.g. fade, wipe, vortex, dissolve...)

Additive elements = st6 ()JTJ 4Tc 0.0046 (l)-46 -0 0 9.9ank-13.3