

## **MOTION**

**ix. Unsolicited letters received by PC must be signed and must address themselves to only one of the evaluative criteria for promotion as delineated in the Faculty Handbook. All unsolicited letters will be stored in a confidential file in the candidate's dossier labeled "Unsolicited Letters." Within seven days of the date stipulated by the annual PC calendar for receiving all letters, the Chair of PC will give the candidate a list of names of those who have written unsolicited letters about the candidate.**

**x.**

**Rationale:**