

Common Data Set 2013-2014  
Skidmore College

GENERAL INFORMATION

**A0. Respondent Information (Not for Publication)**

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Are your responses to the CDS posted for reference on your institution's Web site?  Yes  No

If yes, please provide the URL of the corresponding Web page: **<http://www.skidmore.edu/ir>**

A0A. We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or

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**A5. Degrees offered by your institution**

- |  |   |
|--|---|
| <input type="checkbox"/> Certificate           | <input type="checkbox"/> Postbachelor's certificate                 |
| <input type="checkbox"/> Diploma               | <input checked="" type="checkbox"/> Master's                        |
| <input type="checkbox"/> Associate             | <input type="checkbox"/> Post-master's certificate                  |
| <input type="checkbox"/> Transfer              | <input type="checkbox"/> Doctoral degree<br>research/scholarship    |
| <input type="checkbox"/> Terminal              | <input type="checkbox"/> Doctoral degree –<br>professional practice |
| <input checked="" type="checkbox"/> Bachelor's | <input type="checkbox"/> Doctoral degree -- other                   |

**B. ENROLLMENT AND PERSISTENCE**

**B1. Institutional Enrollment—Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2013. Note: Report students formerly designated as "first professional" in the graduate cells.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
<b>Undergraduates</b>				
Degree-seeking, first-time freshmen	261	399	0	0
Other first-year, degree-seeking	2	0	0	
All other degree-seeking	768	1203	8	5

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**B2. Enrollment by Racial/Ethnic Category.** Provide numbers of undergraduate students for each of the following categories as of

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**Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2013 Web-based survey.

**For Bachelor's or Equivalent Programs**

Please provide data for the Fall 2007 cohort if available. If Fall 2007 cohort data are not available, provide data for the Fall 2006 cohort.

**Fall 2006 Cohort**

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall **2006**. Include in the cohort those who entered your institution during the summer term preceding Fall **2006**.

**B4.**Initial **2006** cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: \_\_\_\_\_

**B5.**Of the initial **2006** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:  
\_\_\_\_\_

**B6.**Final **2006** cohort, after adjusting for allowable exclusions: \_\_\_\_\_  
(Subtract question B5 from question B4)

**B7.**Of the initial **2006** cohort, how many completed the program in four years or less (by August 31, 2010):  
\_\_\_\_\_

**Fall 2007 Cohort**

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall **2007**. Include in the cohort those who entered your institution during the summer term preceding Fall **2007**.

**B4.**Initial **2007** cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: **682**

**B5.**Of the initial **2007** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: **0**

**B6.**Final **2007** cohort, after adjusting for allowable exclusions: **682**  
(Subtract question B5 from question B4)

**B7.**Of the initial **2007** cohort, how many completed the program in four years or less (by August 31, 2011): **564**

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For Two-Year Institutions**

Please provide data for the 2010 cohort if available. If 2010 cohort data are not available, provide data for the 2009 cohort.

**2009 Cohort**

**B12.** Initial **2009** cohort, total of first-time, full-time degree/certificate-seeking students: \_\_\_\_\_

**B13.** Of the initial **2009**

**2010 Cohort**

**B12.** Initial **2010** cohort, total of first-time, full-time degree/certificate-seeking students: \_\_\_\_\_

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**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1. First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2013. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for

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**C5. Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	<b>Units Required</b>	<b>Units Recommended</b>
Total academic units		
English		<b>4</b>
Mathematics		<b>4</b>
Science		<b>4</b>
Of these, units that must be lab		<b>3</b>
Foreign language		<b>4</b>
Social studies		<b>4</b>
History		
Academic electives		
Computer Science		
Visual/Performing Arts		
Other ( <i>specify</i> )		

**Basis for Selection**

**C6.** Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? **No**

If so, check which applies:

- Open admission policy as described above for all students \_\_\_\_
- Open admission policy as described above for most students, but
  - selective admission for out-of-state students \_\_\_\_
  - selective admission to some programs \_\_\_\_
  - other (explain) \_\_\_\_\_

**C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.**

**Very Important      Important      Considered      Not Considered**

*Academic*

Rigor of secondary school record

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**SAT and ACT Policies**

**C8. Entrance exams**

A. Does your institution make use of SAT, ACT, or SAT Subject Test scores in **admission** decisions for first-time, first-year, degree-seeking applicants?  Yes  No

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for **Fall 2015**.

<b>Require</b>	<b>Recommend</b>	<b>ADMISSION Require for Some</b>	<b>Consider If Submitted</b>	<b>Not Used</b>
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**Freshman Profile**

Provide percentages for

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**C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).**

Percent in top tenth of high school graduating class	<u>45%</u> (67/150)	
Percent in top quarter of high school graduating class	<u>81%</u> (122/150)	
Percent in top half of high school graduating class	<u>97%</u> (146/150)	
Percent in bottom half of high school graduating class	<u>3%</u> (4/150)	Top half + bottom half = 100%.
Percent in bottom quarter of high school graduating class	<u>1%</u> (1/150)	

Percent of total first-time, first-year (freshman) students who submitted high school class rank: 22.7% (150/660)

**C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.**

Percent who had GPA of 3.75 and higher **N/A**  
 Percent who had GPA between 3.50 and 3.74 **N/A**  
 Percent who had GPA between 3.25 and 3.49 **N/A**  
 Percent who had GPA between 3.00 and 3.24 **N/A**

Percent who had GPA between 2.50 and 2.99 **N/A**  
 Percent who had GPA between 2.0 and 2.49 **N/A**  
 Percent who had GPA between 1.0 and 1.99 **N/A**  
 Percent who had GPA below 1.0 **N/A**

*HS Type (n= 634 since 26 were missing HS type)*  
*Public = 58.5% (371/634)*  
*Private = 30.1% (191/634)*  
*Parochial = 10.9% (69/634)*  
*Other = 0.5% (3/634)*

100%

**C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA: N/A**  
 Percent of total first-time, first-year (freshman) students who submitted high school GPA: N/A

**Admission Policies**

**C13. Application fee**

Does your institution have an application fee?  Yes  No  
 Amount of application fee: \$65  
 Can it be waived for applicants with financial need?  Yes  No

**If you have an application fee and an on-line application option, please indicate policy for students who apply on-line:**

Same fee:   
 Free: \_\_\_\_\_  
 Reduced: \_\_\_\_\_

**Can on-line application fee be waived for applicants with financial need? Yes**

**C14. Application closing date**

Does your institution have an application closing date?  Yes  No  
 Application closing date (fall): Jan 15  
 Priority date: \_\_\_\_\_

**C15. Are first-time, first-year students accepted for terms other than the fall?  Yes  No**

**C16. Notification to applicants of admission decision sent (fill in one only)**

On a rolling basis beginning (date): \_\_\_\_\_  
 By (date): April 1  
 Other: \_\_\_\_\_

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**C17. Reply policy for admitted applicants** (fill in one only)

Must reply by (date): May 1

No set date: \_\_\_\_\_

Must reply by May 1 or within \_\_\_\_\_ weeks if notified thereafter

Other: \_\_\_\_\_

Deadline for housing deposit (MMDD): May 1

Amount of housing deposit: \$500

Refundable if student does not enroll?

\_\_\_ Yes, in full

\_\_\_ Yes, in part

X No

**C18. Deferred admission:** Does your institution allow students to postpone enrollment after admission?

Yes  No

If yes, maximum period of postponement: 2 years

**C19. Early admission of high school students:** Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?  Yes  No

**C20. Common Application:** Question removed from CDS. (Initiated during 2006-2007 cycle)

**Early Decision and Early Action Plans**

**C21. Early decision:** Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?  Yes  No

If "yes," please complete the following:

First or only early decision plan closing date	<u>Nov 15</u>	Apps: ED1 = 278
First or only early decision plan notification date	<u>Dec 15</u>	<u>ED2 = 151</u>
		429
Other early decision plan closing date	<u>Jan 15</u>	Accps: ED1 = 210
Other early decision plan notification date	<u>Feb 15</u>	<u>ED2 = 80</u>
		290

For the **Fall 2013** enter

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D. TRANSFER ADMISSION**

**Fall Applicants**

**D1.** Does your institution enroll transfer students?  Yes  No

(If no, please skip to Section E)

If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?  Yes  No

**D2.** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2013.

	<b>Applicants</b>	<b>Admitted Applicants</b>	<b>Enrolled Applicants</b>
Men	84	30	14
Women	150	55	18
<b>Total</b>	<b>234</b>	<b>85</b>	<b>32</b>

**Application for Admission**

**D3.** Indicate terms for which transfers may enroll:

Fall  Winter  Spring  Summer

**D4.** Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?

Yes  No

If yes, what is the minimum number of credits and the unit of measure? \_\_\_\_\_

**D5.** Indicate all items required of transfer students to apply for admission:

	<b>Required of All</b>	<b>Recommended of All</b>	<b>Recommended of Some</b>	<b>Required of Some</b>	<b>Not required</b>
High school transcript	<b>X</b>				
College transcript(s)	<b>X</b>				
Essay or personal statement	<b>X</b>				
Interview		<b>X</b>			
Standardized test scores	<b>X</b>				
Statement of good standing from prior institution(s)	<b>X</b>				

**D6.** If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale): N/A

**D7.** If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.70

**D8.** List any other application requirements specific to transfer applicants:

**At least one professor recommendation from current institution and mid-term report**

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**D9.** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the “Rolling admission” column.

	<b>Priority Date</b>	<b>Closing Date</b>	<b>Notification Date</b>	<b>Reply Date</b>	<b>Rolling Admission</b>
Fall		<b>Apr 1</b>		<b>3 weeks</b>	
Winter					
Spring		<b>Nov 15</b>		<b>3 weeks</b>	
Summer					

**D10.** Does an open admission policy, if reported, apply to transfer students?  Yes  No

**D11.** Describe additional requirements for transfer admission, if applicable:

**Strong record of achievement in liberal arts courses**

**Transfer Credit Policies**

**D12.** Report the lowest grade earned for any course that may be transferred for credit: **C**

**D13.** Maximum number of credits or courses that may be transferred from a two-year institution:

Number **60** Unit type **Credit**

**D14.** Maximum number of credits or courses that may be transferred from a four-year institution:

Number **60** Unit type **Credit**

**D15.** Minimum number of credits that transfers must complete at your institution to earn an associate degree: **N/A**

**D16.** Minimum number of credits that transfers must complete at your institution to earn a bachelor’s degree: **60**

**D17.** Describe other transfer credit policies:

**Please refer to the following web site: <http://cms.skidmore.edu/registrar/tcp.cfm>**

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**E. ACADEMIC OFFERINGS AND POLICIES**

**E1. Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Accelerated program                 | <input checked="" type="checkbox"/> Honors program                  |
| <input type="checkbox"/> Cooperative education program                  | <input checked="" type="checkbox"/> Independent study               |
| <input checked="" type="checkbox"/> Cross-registration                  | <input checked="" type="checkbox"/> Internships                     |
| <input type="checkbox"/> Distance learning                              | <input checked="" type="checkbox"/> Liberal arts/career combination |
| <input checked="" type="checkbox"/> Double major                        | <input checked="" type="checkbox"/> Student-designed major          |
| <input checked="" type="checkbox"/> Dual enrollment                     | <input checked="" type="checkbox"/> Study abroad                    |
| <input type="checkbox"/> English as a Second Language (ESL)             | <input checked="" type="checkbox"/> Teacher certification program   |
| <input checked="" type="checkbox"/> Exchange student program (domestic) | <input type="checkbox"/> Weekend college                            |
| <input type="checkbox"/> External degree program                        |   |
| <input type="checkbox"/> Other (specify):                               |   |

**E2. Has been removed from the CDS.**

**E3. Areas in which all or most students are required to complete some course work prior to graduation:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Arts/fine arts                      | <input checked="" type="checkbox"/> Humanities                        |
| <input type="checkbox"/> Computer literacy                              | <input checked="" type="checkbox"/> Mathematics                       |
| <input checked="" type="checkbox"/> English (including composition)     | <input type="checkbox"/> Philosophy                                   |
| <input checked="" type="checkbox"/> Foreign languages                   | <input checked="" type="checkbox"/> Sciences (biological or physical) |
| <input type="checkbox"/> History  | <input checked="" type="checkbox"/> Social science                    |
| <input checked="" type="checkbox"/> Other (describe): Interdisciplinary |   |

**Library Collections:** The CDS publishers will collect library data again when a new Academic Libraries Survey is in place.

**F. STUDENT LIFE**

**F1. Percentages of first-time, first-year (freshman) degree-seeking students and degree-seeking undergraduates enrolled in Fall 2013 who fit the following categories:**

	(N=660)	(N=2646)
	First-time, first-year	Undergraduates
	(freshman) students	

Percent who are from out of state (exclude international/nonresident

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**F2. Activities offered** Identify those programs available at your institution.

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Campus Ministries                     | <input checked="" type="checkbox"/> Literary magazine | <input checked="" type="checkbox"/> Radio station      |
| <input checked="" type="checkbox"/> Choral groups                         | <input type="checkbox"/> Marching band                | <input checked="" type="checkbox"/> Student government |
| <input checked="" type="checkbox"/> Concert band                          | <input checked="" type="checkbox"/> Model UN          | <input checked="" type="checkbox"/> Student newspaper  |
| <input checked="" type="checkbox"/> Dance                                 | <input checked="" type="checkbox"/> Music ensembles   | <input type="checkbox"/> Student-run film society      |
| <input checked="" type="checkbox"/> Drama/theater                         | <input checked="" type="checkbox"/> Musical theater   | <input checked="" type="checkbox"/> Symphony orchestra |
| <input checked="" type="checkbox"/> International Student<br>Organization | <input checked="" type="checkbox"/> Opera             | <input checked="" type="checkbox"/> Television station |
| <input checked="" type="checkbox"/> Jazz band                             | <input type="checkbox"/> Pep band                     | <input checked="" type="checkbox"/> Yearbook           |

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G. ANNUAL EXPENSES

G0. Please provide the URL of your institution's net price calculator: <https://skidmore.studentaidcalculator.com/survey.aspx>

Provide 2014-2015 academic year costs of attendance for the following categories that are applicable to your institution.





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**G5. Provide the estimated expenses for a typical full-time undergraduate student:**

	<b>Residents</b>	<b>Commuters (living at home)</b>	<b>Commuters (not living at home)</b>
Books and supplies:	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>
Room only:			<b>6,914</b>
Board only:		<b>2,770</b>	<b>4,688</b>
Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			
Transportation:	<b>300</b>	<b>1,500</b>	<b>300</b>
Other expenses:	<b>1,224</b>	<b>1,074</b>	<b>1,224</b>

**G6. Undergraduate per-credit-hour charges (tuition only):**

PRIVATE INSTITUTIONS:	<b>\$1,494</b>
PUBLIC INSTITUTIONS In-district:	
In-state (out-of-district):	
Out-of-state:	
NONRESIDENT ALIENS:	

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**H. FINANCIAL AID**

**Please refer to the following financial aid definitions when completing Section H.**

**Awarded aid:** The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants:** Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

**Financial need:** As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

**Note: Suggested order of precedence for counting non-need money as need-based:**

- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

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**Aid Awarded to Enrolled Undergraduates**

**H1.** Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2012-2013 academic year (see the next item below), use the 2012-2013 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column.** (For a suggested order of precedence in assigning categories of aid to cover need, se



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**Note:** These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5 and H5a.

**Include:**

- \* 2013 undergraduate class who graduated between July 1, 2012 and June 30, 2013 who started at your institution as first-time students and received a bachelor's degree between July 1, 2012 and June 30, 2013.
- \* only loans made to students who borrowed while enrolled at your institution.
- \* co-signed loans.

**Exclude:**

- \* those who transferred in.
- \* money borrowed at other institutions.

H4. Provide the percentage of the class (defined above) who borrowed at any time through *any loan programs* (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans. **39%** (222/574)

H4a. Provide the percentage of the class (defined above) who borrowed at any time through *federal loan programs*--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans. **38%** (216/574)

H5. Report the average per-underg

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**H14.** Check off criteria used in awarding institutional aid. Check all that apply.

<b>Non-need</b>	<b>Need-based</b>		<b>Non-need</b>	<b>Need-based</b>	
	<b>X</b>	Academics		<b>X</b>	Leadership
		Alumni affiliation			Minority status
		Art	<b>X</b>		Music/drama
		Athletics			Religious affiliation

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	<b>Full-time</b>	<b>Part-time</b>	<b>Total</b>	
a.) Total number of instructional faculty	260	85	345	

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**I-3. Undergraduate Class Size**

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2013 term.

***Class Sections:*** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-se

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**J. Disciplinary areas of DEGREES CONFERRED**

**Degrees conferred between July 1, 2012 and June 30, 2013**

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1<sup>st</sup> and 2<sup>nd</sup> majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2<sup>nd</sup> major as the denominator. If you prefer, you can compute the percentages using 1<sup>st</sup> majors only.

<b>Category</b>	<b>Diploma/ Certificates</b>	<b>Associate</b>
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Mechanic and repair technologies							47
Precision production							48

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Common Data Set Definitions

**All definitions related to the financial aid section appear at the end of the Definitions document.**

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

**\*Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

**Admitted student:** Applicant who is offered admission to a degree-granting program at your institution.

**\*Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) and maintaining tribal affiliation or community attachment.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Associate degree:** An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

**Black or African American:**

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**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

**In-state tuition:** The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

**International student:** See **Nonresident alien**.

**International student group:** Student groups that facilitate cultural dialogue, support a diverse campus, assist international students in acclimation and creating a social network.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

**\*Learning center:** Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

**\*Legal services:** Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

**Master's degree:** An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require



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*Less Than 1 Academic Year:* Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

*At Least 1 But Less Than 2 Academic Years:* Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

*At Least 2 But Less Than 4 Academic Years:* Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.



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